

Preparing for Fall 2025 Workday Student Update for Faculty

Summer 2025 marks the last term in which faculty will use UAConnect. Beginning with the Fall 2025, essential activities like grade entry, attendance, and viewing class rosters will be done only in Workday. This means no more working in two student information systems.

While more formal training will take place closer to the beginning of the fall term, below are some reminders and information to help you start preparing now for this transition.

Important Reminders

- Faculty will have view-only access in UAConnect until the end of summer 2026.
- **Grade changes for classes in Summer 2025 and previous terms can be completed in UAConnect until August 8.** After this date, all grade changes for classes taught in terms before Fall 2025 must be completed by emailing the registrar's office at registra@uark.edu.
- Grade changes for classes taught in Fall 2025 and future terms will be completed by the instructor in Workday.
- Students will apply for Summer 2025 graduation in UAConnect. Students who didn't attend the Spring commencement will be contacted by the registrar's office to confirm if they want to attend Fall commencement.
- Students will have new Workday ID numbers. You can search for a student by their name or ID number.

Where to Get Information

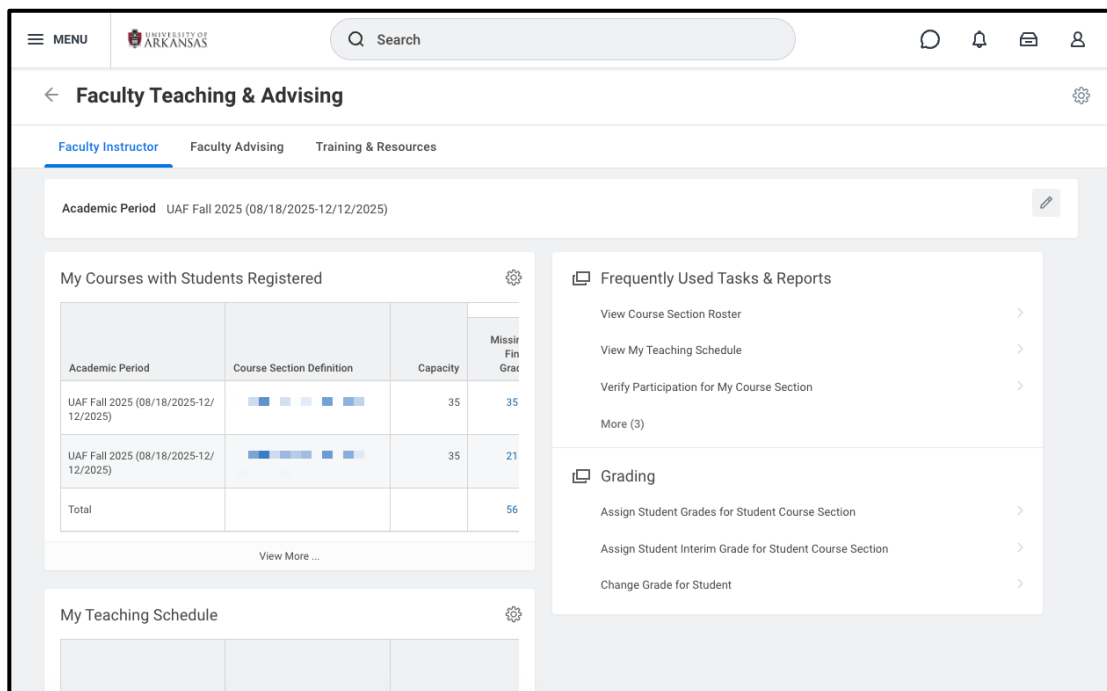
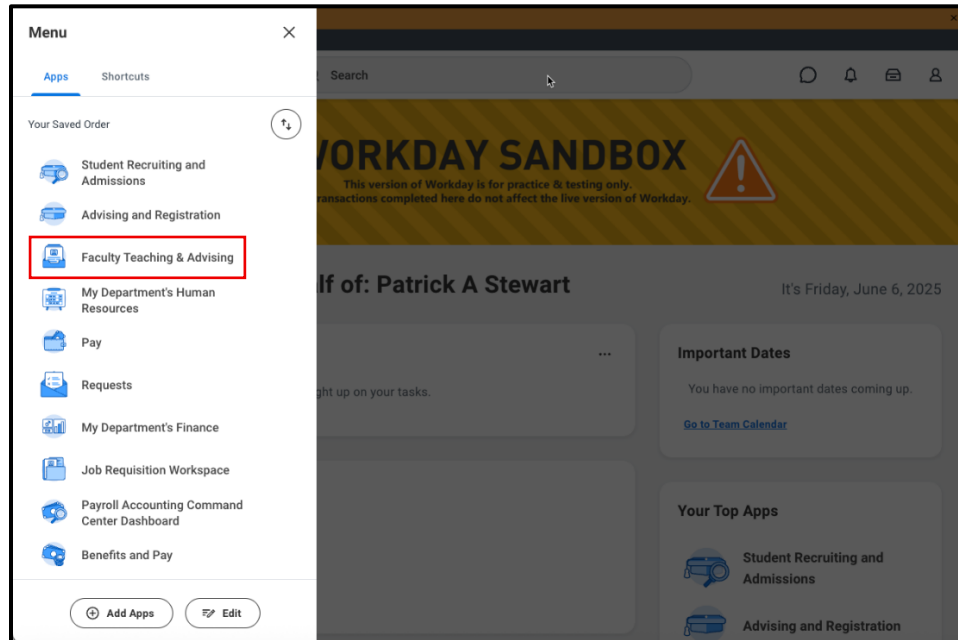
Workday Student information can be found on the [Student Information System](#) website and directly in Workday.

Student Information System Website

- Important announcements about the implementation and maintenance of Workday Student.
- Links to quick reference guides (QRGs) for common activities in Workday (e.g. How to Enter Grades).
- All instructors assigned to a course will have a Faculty Teaching and Advising dashboard in Workday that contains most of their essential links. This can be found by clicking on the "Menu" in Workday.
- Instructions for students and parents on how to navigate Workday.

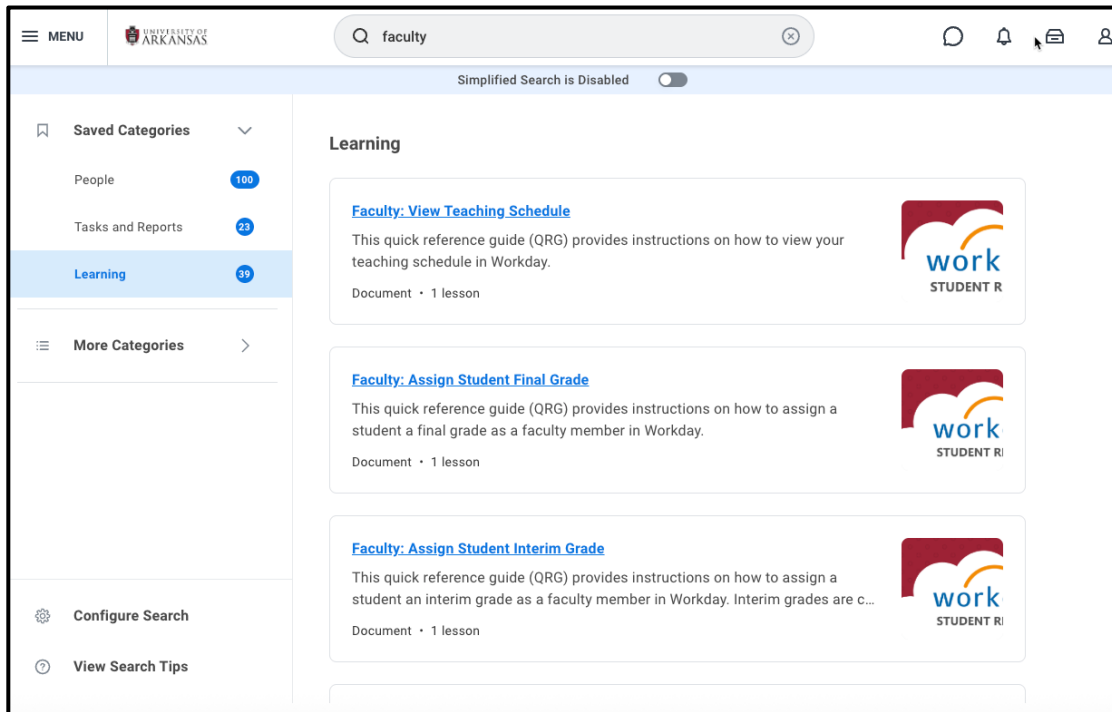
Workday

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Workday Learning

- Quick Reference Guides (QRGs), videos, and training modules on completing activities like grade entry, viewing rosters, and posting attendance
- Accessing Workday Learning is easy: Log in to Workday type some key words in the search bar. After hitting enter, look through the categories to find “Learning”. Here you will see a list of learning articles that match your key words.



Future Training Sessions

Hour-long live training sessions will be provided online and in person through late Summer 2025 and Fall 2025. These training sessions will cover one or two topics. The schedule for training sessions will be announced via email and at sis.uark.edu no later than mid-July.

Training topics include:

- Entering Attendance
- Entering Grades
- Viewing Teaching Schedules
- Viewing Rosters
- Navigating Student Profiles

Additional information on training can be sent to wstudent@uark.edu.

Quick Reference Guides (QRGs)

You may want to log in to Workday before accessing the links below.

QRGs are available for:

- [Faculty Teaching and Advising Dashboard Overview](#)
- [Viewing Teaching Schedule](#)
- [Viewing Course Section Roster](#)
- [Verifying Participation for Course \(Attendance\)](#)
- [Assigning Interim Grades \(Early Progress Grades\)](#)
- [Assigning Final Grades](#)

Most of these guides will also be available from the Faculty Teaching and Advising dashboard in the Workday menu.

Workday Help

Additional assistance with navigating Workday can be accessed in two ways. First, faculty can reach out to the Workday Student Change Management team at wstudent@uark.edu. Assistance is also available through help tickets at help.uark.edu.

Important reminders, quick reference guides, notices of training sessions, and important reminders will be sent out prior to major activities like entering attendance and final grades.

Please let us know how we can help!

Thank you,
Workday Student Team
Student Information System
Enrollment Services
sis.uark.edu