This quick reference guide (QRG) provides instructions on how to register for courses in the Workday mobile app. It is important to note that you will only be able to register if you are within your Registration Appointment window and do not have any holds, preventing you from registering. If you need any assistance, contact your advisor.

## REGISTER FROM A SAVED SCHEDULE USING THE WORKDAY MOBILE APP

Saved schedules must be made on a computer. After being created, it is possible to register with them on your mobile device using the Workday mobile app. For more information on creating a saved schedule, please access the training materials that cover the topic.

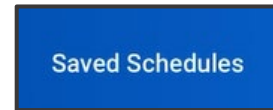Open the Workday app on your mobile device:

1. Select the **Apps** tab at the bottom of the screen.
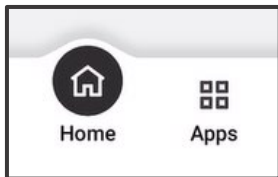
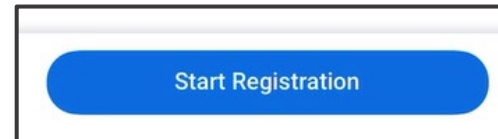2. Select **Academics**.
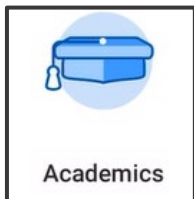
3. Select **Saved Schedules**.

4. Select the **Saved Schedule** you would like to use to register.
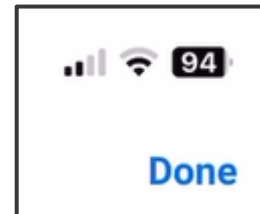

Note: Your saved schedules will be located at the bottom of the screen, under your Registration Appointments.

5. Select **Start Registration**.

6. Select **Done** in the top righthand corner of the screen.

7. Review your **Registrations**.