

How to View Unaccepted Transfer Credit

SR

This quick reference guide (QRG) provides instructions on how to view transfer credit not accepted based on University Policy.

To view unaccepted transfer credit, complete the following steps.

1. On the Student Profile, select **Academics**
2. Select **External Records**

The screenshot shows the 'Academics' section of a student profile. The 'External Records' tab is highlighted with a blue box. Below the navigation bar, there are buttons for 'Add Transcript' and 'Add Test Result'. Under the 'University of Arkansas, Fayetteville' section, there are two tables: 'Education' and 'Test Results'. The 'Education' table has columns for Educational Institution, Attendance, Transcripts, Academic Start, Academic Exit, Official or Self-Reported, Type, Issued Date, and Received Date. The 'Test Results' table has columns for Test Name, Most Recent Attempt, Number of Attempts, and a 'View All' button.

Educational Institution	Attendance	Transcripts	Academic Start	Academic Exit	Official or Self-Reported	Type	Issued Date	Received Date
COLLIN COUNTY COMMUNITY COLLEGE DISTRICT - MAIN CAMPUS	Q	Q			Official	Final	08/20/2024	08/20/2024
		Q			Official	Final	01/25/2024	01/25/2024

Test Name	Most Recent Attempt	Number of Attempts	View All
SAT	04/28/2022	1	View All
UAF High School GPA	06/02/2025	1	View All

3. Select the **Magnifying Glass** icon under the Transcript column for the school you are wanting to view

The screenshot shows the 'Education' table with 6 items. The 'Transcripts' column for 'COLLIN COUNTY COMMUNITY COLLEGE DISTRICT' is highlighted with a blue box, indicating the magnifying glass icon.

Educational Institution	Attendance	Transcripts	Academic Start	Academic Exit	Official or Self-Reported	Type	Issued Date
ALLEN HIGH SCHOOL	Q	Q	08/01/2020	08/01/2024	Official	In Progress	08/03/2023
COLLIN COUNTY COMMUNITY COLLEGE DISTRICT	Q	Q			Official	Final	01/06/2025
COLLIN COUNTY COMMUNITY COLLEGE DISTRICT - MAIN CAMPUS	Q	Q	08/01/2022	05/01/2024	Official	Final	01/07/2025



Tip: Right click on the Magnifying Glass to have the information open in a new tab.

4. Select **Course History**. There will be a list of all the courses the student took at the institution, including those not accepted for transfer credit.

Update Details

Entry Date 11/16/2024

Last Updated 11/16/2024

Credentials **Course History**

The screenshot shows the 'Course History' table with 1 item. The table has columns for Has Transfer Credit, Course Start Date, Course ID, Academic Area, Course Title, Course Designations, Course Units Earned, Earned Grade Points, Course Unit Type, and Course Units Attempted.

Has Transfer Credit	Course Start Date	Course ID	Academic Area	Course Title	Course Designations	Course Units Earned	Earned Grade Points	Course Unit Type	Course Units Attempted
Yes	05/18/2024	009963556_CHEM_2423 - Organic Chemistry I		Organic Chemistry I		4	0	Carnegie Units	4