

Running a “What-If?” Report

A “What-If?” report is an academic advisement report where the user supplies the desired major information to determine what degree requirements would need to be satisfied. This option is useful for students who are uncertain as to which degree to pursue, what major to choose, or how changes to the requirement terms (catalog years) may affect them.

Students, advisors, or administrative users can use this feature. Students access this feature through their **Student Homepage (Degree Audit tile)**, advisors access this from the **Advisor Homepage on the Degree Audit (Advisor) link**.

NOTE: Use the information from this report in conjunction with the Catalog of Studies.

1. Navigate to the appropriate homepage (student or advisor) and click the tile/link.
2. The Degree Audit Plan Selection Page opens.
3. Scroll to the “What-If?” section at the bottom of the page.
4. Click either the **Major** (default) *or* the **Minors** and **Other Plans** radio button. Only one option can be selected and run each time.

Major

The screenshot shows the 'Degree Audit Plan Selection' page. At the top, there is a '3rd Party Release' link. Below that is a warning message: 'This degree audit should be used in conjunction with the Catalog of Studies and regular meetings with your academic advisor. While every effort has been made to ensure this report's accuracy, your dean's office has the final authority for certifying degree requirements. If you have any questions concerning this audit, please contact your academic advisor or your college dean's office.' Below the warning is a table for 'Degree Audit Notes(0)' with columns for User ID, Date Entered, and Description. There are also status indicators for Completed, Enrolled, and Unmet. Under the 'Plans' section, there are 'Run Report' buttons for 'University Requirements' and 'Nursing (Pre-Nursing) Generic BSN'. At the bottom, the 'What If?' section is highlighted with a red box. It has a radio button for 'Major' selected. Below it are dropdown menus for 'College' (Education & Health Professions), 'Degree' (Bachelor of Science), 'Plan' (NURSBS-GENR Nursing Generic BSN), and 'Req Term' (Fall 2014). A 'Run Report' button is located below these dropdowns. At the very bottom, there is a radio button for 'Minors and Other Plans'.

Click the **Major** radio button.

Select the value for each of the following fields:

- College
- Degree
- Plan
- Req Term (Requirement Term)

Click the **icons** to display:

- FERPA Restrictions
- FERPA 3rd Party Release
- Negative Service Indicator

Minors and Other Plans

Click the **Minors and Other Plans** radio button.

Select the value for each of the following fields:

- Plan Types
- Plan
- Req Term (Requirement Term)

5. **Run Report** when all fields are complete.
6. Review the degree audit for the selected program.

NOTE: If the student has completed the FERPA restrictions page, the FERPA 3rd Party Release page or has a negative service indicator on the account, the different icons will be displayed accordingly.