## UAConnect Knowledge Center

## **Dropping a Wait Listed Class**

- 1. Click the Manage Classes tile from your Student Homepage.
- 2. Click **Enroll** in the left side navigation.
- 3. Click the **Drop** tab. If multiple terms are available, click the desired term.

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My Class S	Schedule	T	<u>A</u> dd	I	Drop	<u>S</u> wap	T	Edįt	T	Term Information	

## 4. Click Continue.

5. Your enrolled, dropped and wait listed classes are now displayed.

			✓Enrolled	Dropped	▲Wait Listed		
Select	Class	Description	Days/Times	Room	Instructor	Units	Statu
	FINN 3003-002 (1067)	PERSONAL FINANCIAL MGMT (Lecture)	MoWeFr 9:40AM - 10:30AM	Business Bldg Auditorium 0202	N. Morris	3.00	
	FINN 4433-001 (1078)	REAL ESTATE FINANCE/INVES TMENT (Lecture)	TuTh 11:00AM - 12:15PM	Business Bldg Auditorium 0257	M. Risk	3.00	4
	MKTG 4433-001 (1208)	RETAIL STRATEGY (Lecture)	MoWe 3:05PM - 4:20PM	JB Hunt Ctr Acad Ex JBHT 0216	N. Cox	3.00	~
	MKTG 4633-002 (7152)	GLOBAL MARKETING (Lecture)	TuTh 2:00PM - 3:15PM	Business Bldg Auditorium 0202	S. Jensen	3.00	~

- 6. Select the check box of the wait listed class you wish to drop.
- 7. Click Drop Selected Classes.
- 8. Confirm your selection and then click **Finish Dropping**.
- 9. View the results. Your wait listed class is now removed from your schedule.