

## Viewing Test Scores

This document provides information and navigation paths to allow you to view test scores, both individually and in summary.

### View Individual Test Results

**Navigation:** Student Recruiting > Maintain Prospects > Academic Information > Test Results

1. Enter the ID number and click **Search**.
2. The **Test Results** page provides a *view only* look at the tests the applicant has taken. The page opens to the **View 1** option, but you may click the **View All** link to expand the rows of information as displayed below.

The screenshot displays the 'Test Results' interface. At the top, there are navigation links: 'Find | View All', 'First', '1 of 5', and 'Last'. Below this is a search bar with 'Test ID ACT' and 'ACT Assessment' entered, and a 'Checklist Item Update' checkbox. The main section is titled 'Test Components' and contains a table with the following data:

Component	Score	Percentile	Test Date	Data Source	Acad Level	Letter Score	Date Loaded	Index	Std Admin
1 COMP	23.00	69	09/01/2015	American College Testing	Twelfth Grade		01/22/2018		<input checked="" type="checkbox"/>
2 COMP	23.00		09/01/2015	Self-Reported Information	Unknown		04/14/2016		<input checked="" type="checkbox"/>
3 ELA	23.00	68	09/01/2015	American College Testing	Twelfth Grade		01/22/2018		<input checked="" type="checkbox"/>
4 ENGL	24.00	74	09/01/2015	American College Testing	Twelfth Grade		01/22/2018		<input checked="" type="checkbox"/>
5 MATH	23.00	68	09/01/2015	American College Testing	Twelfth Grade		01/22/2018		<input checked="" type="checkbox"/>
6 READ	21.00	54	09/01/2015	American College Testing	Twelfth Grade		01/22/2018		<input checked="" type="checkbox"/>
7 SCIRE	25.00	82	09/01/2015	American College Testing	Twelfth Grade		01/22/2018		<input checked="" type="checkbox"/>
8 STEM	24.00	74	09/01/2015	American College Testing	Twelfth Grade		01/22/2018		<input checked="" type="checkbox"/>
9 WR	25.00	90	09/01/2015	American College Testing	Twelfth Grade		01/22/2018		<input checked="" type="checkbox"/>

Below the table is the 'Additional Test Data' section, which shows 'Test Date 09/01/2015' and 'Additional Test Values'. The 'Additional Test Values' section includes a table with the following data:

Field	Text - 20	LOV	Description
1 ACT_SCALEScores_SUM	093		

At the bottom of the page, there are navigation buttons: 'Save', 'Return to Search', 'Previous in List', 'Next in List', 'Notify', and 'Refresh'.

## View a Summary of Test Scores

To view the summary of all tests taken, follow this navigation.

**Navigation:** Student Recruiting > Prospect Summaries > Academic Test Summary

1. Enter the ID number on the search screen and then click **Search**.

### Options

- Search for the specific **Test ID** and **Test Component** you wish to view.
- Sort the summary results by **Date**, **Score**, or **Test**.

Academic Test Summary

Test Summary by ID/Component

Test ID  Test Component

Sort By  Date  Score  Test

Personalize | Find | View All | First 1-6 of 20 Last

Test ID	Description	Score	%tile	Test Dt	Std Admin	Acad Level	Data Srce	Dt Loaded
1 ACT	Composite	23.00	69	09/01/2015	<input checked="" type="checkbox"/>	Twelfth Grade	ACT	01/22/2018
2 ACT	Composite	23.00		09/01/2015	<input checked="" type="checkbox"/>	Unknown	SLF	04/14/2016
3 ACT	English Language Arts	23.00	68	09/01/2015	<input checked="" type="checkbox"/>	Twelfth Grade	ACT	01/22/2018
4 ACT	English	24.00	74	09/01/2015	<input checked="" type="checkbox"/>	Twelfth Grade	ACT	01/22/2018
5 ACT	Math	23.00	68	09/01/2015	<input checked="" type="checkbox"/>	Twelfth Grade	ACT	01/22/2018
6 ACT	Reading	21.00	54	09/01/2015	<input checked="" type="checkbox"/>	Twelfth Grade	ACT	01/22/2018