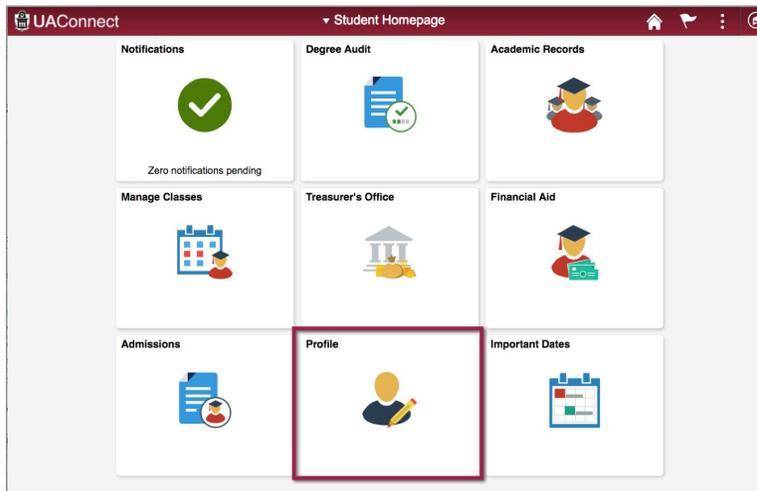# UAConnect
Knowledge Center

Parent Center – Granting Access to your Student Information

The Parent/Family Access option allows you to authorize access to certain academic and financial information to a third party to view in the UAConnect Parent Center. This authorization provides access to the designee (a parent or other individual) to view:
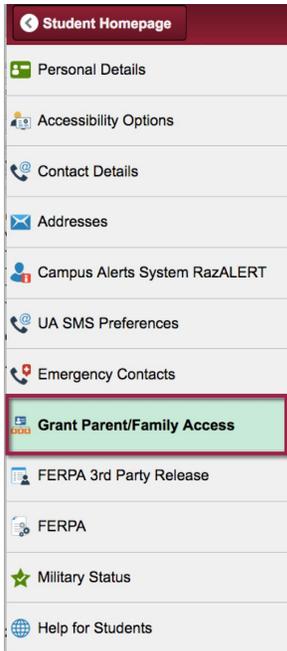
- your student account data and payment access
- your financial aid information
- your academic information
- your directory information

Please note: This access is separate from any FERPA access you may have authorized. To allow the university to discuss your education records, please complete a FERPA 3rd party release form.

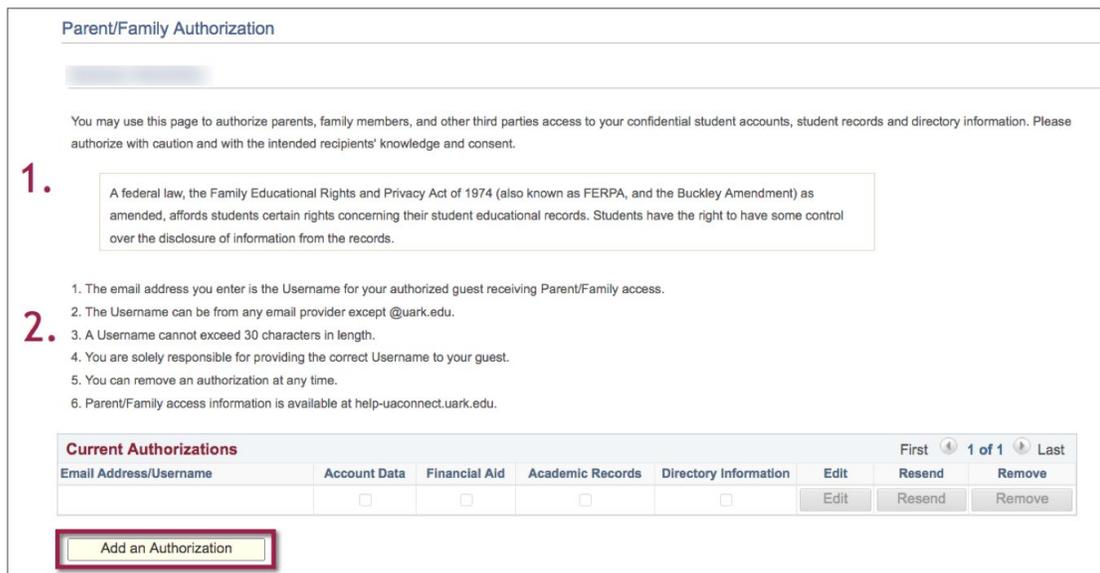1. Click the Profile tile on your homepage.

2. On the dropdown menu, click Grant Parent/Family Access.

3. The initial Parent/Family Authorization page includes:
   a. Important information regarding granting access
   b. Steps for setting up an authorization

Read all information carefully. When you are ready to continue click **Add an Authorization**.

4. The Add New Parent/Family Authorization includes:

    a. Your authorization to grant access to the information.
    b. The form for entering the email address for the person you are granting access to. This email address will become the individual's username for the Parent Center.
    c. The selection of information that you can authorize to the individual.

Add New Parent/Family Authorization

I grant the University of Arkansas permission to share the educational and financial records selected below with the parties whom I have identified in this registration process. I understand this information will be displayed online so that the third party I have identified may review the records I have authorized to release. I also understand the University does not assume the risk or responsibility for information delivered to an unintended address or email forwarded by the recipient.

1. ☐ I grant the UofA permission to release the educational and financial records selected.

2. Email Address: _____
Confirm Email Address: _____

University of Arkansas Access Authorization

3.
☐ My Student Account Data
☐ Financial Aid Information
☐ Academic Information (Grades and Schedule)
☐ Directory Information (Phone and Addresses)

[Cancel]   [Save]

Last Updated:

5. Click Save when you have completed all sections.

Add New Parent/Family Authorization

I grant the University of Arkansas permission to share the educational and financial records selected below with the parties whom I have identified in this registration process. I understand this information will be displayed online so that the third party I have identified may review the records I have authorized to release. I also understand the University does not assume the risk or responsibility for information delivered to an unintended address or email forwarded by the recipient.

☑ I grant the UofA permission to release the educational and financial records selected.
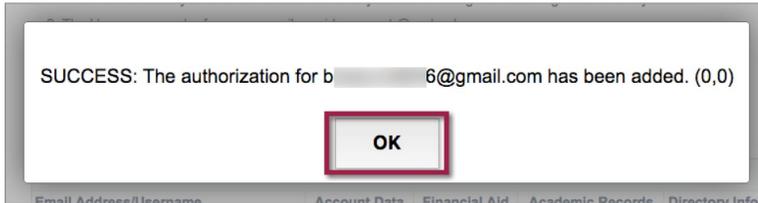
Email Address: b_____6@gmail.com
Confirm Email Address: b_____6@gmail.com
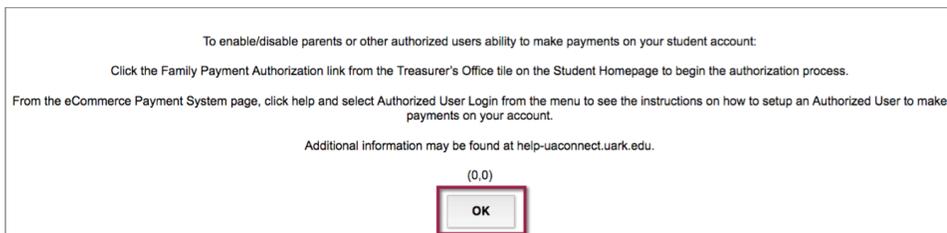
University of Arkansas Access Authorization

☑ My Student Account Data
☐ Financial Aid Information
☑ Academic Information (Grades and Schedule)
☐ Directory Information (Phone and Addresses)

[Cancel]   [Save]

Last Updated:

6. A Success notification confirms the new username and access that you authorized has been added.

SUCCESS: The authorization for b_____6@gmail.com has been added. (0,0)

OK

7. If you authorized access to your Student Account Data, you will have important information with instructions for enabling your authorized user to make payment on your account. Read these instructions carefully and click OK.

To enable/disable parents or other authorized users ability to make payments on your student account:

Click the Family Payment Authorization link from the Treasurer's Office tile on the Student Homepage to begin the authorization process.

From the eCommerce Payment System page, click help and select Authorized User Login from the menu to see the instructions on how to setup an Authorized User to make payments on your account.

Additional information may be found at help-uaconnect.uark.edu.

(0,0)

OK

8. Your Parent Center Authorization is now complete. You can view the username for each person you authorized, the information they are authorized to view, and the buttons that allow you to Edit, Resend the user's Microsoft Invitation and Remove the individual's access.

Parent/Family Authorization

You may use this page to authorize parents, family members, and other third parties access to your confidential student accounts, student records and directory information. Please authorize with caution and with the intended recipients' knowledge and consent.

A federal law, the Family Educational Rights and Privacy Act of 1974 (also known as FERPA, and the Buckley Amendment) as amended, affords students certain rights concerning their student educational records. Students have the right to have some control over the disclosure of information from the records.

1. The email address you enter is the Username for your authorized guest receiving Parent/Family access.
2. The Username can be from any email provider except @uark.edu.
3. A Username cannot exceed 30 characters in length.
4. You are solely responsible for providing the correct Username to your guest.
5. You can remove an authorization at any time.
6. Parent/Family access information is available at help-uaconnect.uark.edu.

Current Authorizations   First ◀ 1 of 1 ▶ Last

Email Address/Username	Account Data	Financial Aid	Academic Records	Directory Information	Edit	Resend	Remove
b_____6@gmail.com	☑	☐	☑	☐	Edit	Resend	Remove

Add an Authorization