# Parent Center – Granting Access to your Student Information

The Parent/Family Access option allows you to authorize access to certain academic and financial information to a third party to view in the UAConnect Parent Center. This authorization provides access to the designee (a parent or other individual) to view:

- your student account data and payment access
- your financial aid information
- your academic information
- your directory information

Please note: This access is separate from any FERPA access you may have authorized. To allow the university to discuss your education records, please complete a FERPA 3<sup>rd</sup> party release form.

1. Click the Profile tile on your homepage.



### Parent Center Granting Access

2. On the dropdown menu, click Grant Parent/Family Access.



- 3. The initial Parent/Family Authorization page includes:
  - a. Important information regarding granting access
  - b. Steps for setting up an authorization

Read all information carefully. When you are ready to continue click Add an Authorization.

You m author	You may use this page to authorize parents, family members, and other third parties access to your confidential student accounts, student records and directory information. Please authorize with caution and with the intended recipients' knowledge and consent.								
	A federal law, the Family Educational Rights and Privacy Act of 1974 (also known as FERPA, and the Buckley Amendment) as amended, affords students certain rights concerning their student educational records. Students have the right to have some control over the disclosure of information from the records.								
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#### Parent Center Granting Access

- 4. The Add New Parent/Family Authorization includes:
  - a. Your authorization to grant access to the information.

b. The form for entering the email address for the person you are granting access to. This email address will become the individual's username for the Parent Center.

c. The selection of information that you can authorize to the individual.

Add New Parent/Family Autho	rization
I grant the University of Arkansas p parties whom I have identified in th that the third party I have identified University does not assume the ris forwarded by the recipient.	permission to share the educational and financial records selected below with the is registration process. I understand this information will be displayed online so may review the records I have authorized to release. I also understand the k or responsibility for information delivered to an unintended address or email
I grant the UofA perr	nission to release the educational and financial records selected.
Email Addres	\$\$: \$\$:
Unive	ersity of Arkansas Access Authorization
3.	My Student Account Data     Financial Aid Information     Academic Information (Grades and Schedule)     Directory Information (Phone and Addresses)
Last Updated:	Cancel Save
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5. Click Save when you have completed all sections.

Add New Parent/Family Authorization
I grant the University of Arkansas permission to share the educational and financial records selected below with the
parties whom I have identified in this registration process. I understand this information will be displayed online so
that the third party I have identified may review the records I have authorized to release. I also understand the
University does not assume the risk or responsibility for information delivered to an unintended address or email
forwarded by the recipient.
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I grant the UofA permission to release the educational and financial records selected.
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Email Address: D 6@gmail.com
Confirm Email Address: b 6@gmail.com
University of Arkansas Access Authorization
V My Student Account Data
Financial Aid Information
Academic Information (Grades and Schedule)
Directory Information (Phone and Addresses)
Cancel
Last Updated:

6. A Success notification confirms the new username and access that you authorized has been added.



7. If you authorized access to your Student Account Data, you will have important information with instructions for enabling your authorized user to make payment on your account. Read these instructions carefully and click OK.

To enable/disable parents or other authorized users ability to make payments on your student account:
Click the Family Payment Authorization link from the Treasurer's Office tile on the Student Homepage to begin the authorization process.
From the eCommerce Payment System page, click help and select Authorized User Login from the menu to see the instructions on how to setup an Authorized User to make payments on your account.
Additional information may be found at help-uaconnect.uark.edu.
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8. Your Parent Center Authorization is now complete. You can view the username for each person you authorized, the information they are authorized to view, and the buttons that allow you to Edit, Resend the user's Microsoft Invitation and Remove the individual's access.

You may use this page to authorize authorize with caution and with the	e parents, family member e intended recipients' know	s, and other third wledge and conse	parties access to your ent.	confidential student accourt	nts, student ree	cords and directory	r information. Plea
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