Adding or Editing Contact Data

- 1. Log in to your UAConnect Student Homepage.
- 2. Click the **Profile** tile.
- 3. Click **Contact Data** from the left-hand navigation.

E Personal Details	Contact Details			
Accessibility Options	Email			
😍 Contact Details	Email	Туре	Preferred	
X Addresses	@uark.edu	Campus	\checkmark	>
Campus Alerts System RazALERT	Phone			
😍 UA SMS Preferences	+			
Contacts	Phone	Туре	Preferred	
Grant Parent/Family Access	+1 479/	Home	~	>
FERPA 3rd Party Release	+1 479/0891	Mobile		>
🔓 FERPA	101010-000	Permanent		\$
	+1 479/575-	Work		>
🛧 Military Status				
Help for Students				

NOTE: Email address cannot be edited from this page. I This page displays your campus email address as the preferred email address type.

Adding a New Phone Number

4. Click the + button to add a new phone number.

Phone	Туре	Preferred	
-1 479/ -3694	Home	~	
-1 479/	Mobile		
7675-882	Permanent		
1 479/575-	Work		

5. Click the drop-down to select **Type**.

Cancel	Add Phone	Save
*тур	e v	
Country Cod	le	
*Phone Numbe	Pr	
Extensio	n	
	Preferred	

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- 6. Enter phone number. Country Code and Extension can be left blank if unknown.
- 7. Check the Preferred box if this is the preferred phone type and number.

Туре	Home
Country Code	001
*Phone Number	479/ -3694
Extension	
	Preferred

8. Click Save.

Editing a Phone Number

9. Click on the phone number you wish to edit.

Phone	Туре	Preferred
+1 479/ -3694	Home	~

10. Enter the new phone number.

Cancel	Edit Phone	Save
Ту	pe Home	
Country Co	de 001	
*Phone Numb	er 501-123-4567]
Extensi	on]
	Preferred	

11. Click Save.